

**VIVA Institute of Management & Research
Virar East – 401301**

Internal Quality Assurance Cell

**THE TWENTY-SECOND OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)
(A.Y.25-26)**

Date:17/07/2025 **Time:** 11:30 PM, **Venue:** Board Room, VIVA Institute of Management & Research Campus.

The Agenda:

- Confirmation of the minutes of the last meeting.
- Matter arising out of the last meeting.
- ATR of the previous meeting was tabled for discussion.
- Discussion on FYMMS Admission for the Academic Year 2025-26
- Discussion on Orientation Program for FYMMS.
- Discussion of the Results of MMS Semester – 4 examination.
- Discussion on the faculty participation in Research Publication & Presentation
- Any other matter with the permission of the Chairperson.

- **Agenda 1: Confirmation on minutes of previous meeting**

The meeting commenced with the Director welcoming all members and presenting his opening remarks on various aspects of the Institute that require attention in the context of Quality Improvement. The minutes of the previous IQAC Meeting were redistributed among the members of the IQAC for confirmation, and they were unanimously agreed upon.

- **Agenda 2: Matter arising from the last meeting**

No such matters were raised at the last meeting.

- **Agenda 3: Action taken report on the decisions of the previous meeting**

Sr. No	IQAC Date	Action Area	Action Taken
1	13/05/2025	Academic Calendar	The Academic Calendar was prepared and presented to the Director.
		Faculty Development	In overall 11 FDPs were attended and completed by the faculties.

- **Agenda 4: Discussion on FYMMS Admission for the Academic Year 2025-26**

Dr. Lalit kumar Patil reported the status of the admission for the academic year 2025-26.

- I. FYMMS- Under the guidance of director a team was made to look into the admission procedure.
- II. SYMMS- a discussion on 10 vacant seats on lateral entry was a part of admission policy.

- **Agenda 5: Discussion on orientation program for FYMMS**

IQAC proposed to conduct an orientation program for FYMMS. A detailed discussion was conducted and it was concluded that IQAC will prepare the flow of the events and will present it to all the faculty members. The Chair also proposed to extend this program for all the upcoming years.

- **Agenda 6: Discussion on the Results of MMS Semester – 4 examination.**

Dr. Lalit Kumar Patil presented the results for the 4th semester; overall, 70 students were declared successful out of 90 students. A detailed discussion was held on conducting a remedial lecture for unsuccessful students.

- **Agenda 7: Discussion on the faculty participation in Research Publication & Presentation**

The Chair raised the topic of the depth of research work undertaken by the faculties. For the academic year 2025-26, a total of 4 research works were published under reputed journals like UGC CARE, SCOPUS or ABDC.

- **Agenda 8: Any other matter with the permission of the Chairperson.**

The coordinator informed all the members that a Ph.D. has been awarded under the guidance of Dr. Hiresuh Luhar. In total, under his guidance, 5 research scholars have been awarded doctorate.

The Chair informed the members that activities regarding student progression should be conducted in the coming months.

A detailed discussion was conducted on how to move forward post-NAAC.

Asst Prof. Manoj Kurup proposed all the agendas and was seconded by Dr. Hiresuh Luhar.

The meeting concluded with a Vote of Thanks proposed by Asst. Prof Manoj Kurup. minutes prepared by Asst. Prof Manoj Kurup - IQAC Coordinator.

Approved by

Sd/-

Dr. Hiresuh Luhar
(Director)

VIVA Institute of Management & Research

